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Minutes

Provost's Advisory Group (formerly Council of
Deans)

2005

September 6, 2005

Council of Deans

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EASTERN ILLINOIS UNIVERSITY

f: Deans Council Minutes

Booth Library Room 4440

September 6, 2005, 9:00 a.m. – 10:25 a.m.

- Present: Provost Blair Lord; Dean Bob Augustine; Associate Vice President Jeff Cross; Associate Dean Godson Obia (for Dean Mary Anne Hanner); Dean Will Hine; Dean Diane Hoadley; Assistant Vice President Mike Hoadley; Dean Jim Johnson; Dean Charles Rohn
- Absent: Dean Mary Anne Hanner; Assistant Vice President Mary Herrington-Perry; Dean Bonnie Irwin; Dean Allen Lanham; Associate Vice President Bill Weber
- Guests: Ryan Gibson, University Webmaster
- Handouts: Agenda (prior electronic distribution)
EIU Web Development
Illinois Public Colleges Teacher Graduate Assessments
Student Credit Hours by Term: FY98 – Present
Student Credit Hours by College: FY98 – Present
Provost's Goals for Eastern Illinois University

1. Announcements

Dr. Lord reviewed the Convocation held on August 30 and invited comments and suggestions. Plans call for podcasting Dr. Fern Kory's Faculty Laureate address.

Dr. Cross reported that the comprehensive ad for 36 tenure-track faculty searches is scheduled to run in the September 16 edition of *The Chronicle of Higher Education*, and potential applicants are directed to <http://www.eiu.edu/~civil/employment.htm>. He emphasized the importance of search committees establishing a presence on the Office of Civil Rights and Diversity employment webpage. At a minimum, the e-mail address or instructions about how to contact the search committee chair or the department chair, as appropriate, should be provided.

Dr. Lord reviewed Council on Academic Affairs action from last year pertaining to certification of online instructors. Two certification options are available. Those choosing to answer the six-questions options should direct their responses to Ms. Janet Fopay in the OAA. The other option is to participate in an online workshop through CATS. The September 1 deadline originally set by CAA has been extended to September 21. Deans were asked to help affected faculty learn about the CAA requirement.

Dr. Lord previewed the Board of Trustees meeting scheduled for September 16. A home football weekend follows with a game scheduled for Saturday evening, September 17.

Dr. Lord reminded deans of upcoming activities on campus including:

- Constitution Day observance scheduled for September 16 with related activities occurring during the week of September 12;
- Faculty Appreciation Day scheduled for September 23;
- Community College Presidents Advisory Committee meeting scheduled for 11:45 a.m. October 11.

Dr. Hine noted that November 7-11 is Nontraditional Student Week.

Dr. Hine noted the double-digit increase in 2005 fall semester off-campus enrollments compared to the previous fall semester.

Mr. Johnson reminded deans that applications for the first round of faculty development support grants are due September 16; the due date for the second round is January 26, 2006. Application forms are available at www.eiu.edu/~facdev/supportgrant.php.

Dr. Augustine commented about this evening's joint meeting of the Council on Graduate Studies and graduate coordinators. The joint meeting will focus on graduate program enrollment management.

Dr. Rohn noted that the Summer College for Teachers initiative is attracting considerable attention. Criteria include topics that would be of interest to new or practicing teachers, courses at the graduate level, and sections formatted in a manner accessible to new and practicing teachers.

2. Introduction

Dr. M. Hoadley introduced Mr. Ryan Gibson who was recently appointed Webmaster for the University. Mr. Gibson reviewed his initial assessment of webpage management and priority issues. He estimated that EIU webpages receive two to four million hits per day. The importance of a systematic and website navigation system with consistent "look and feel" was emphasized. He also note the importance of the IBHE ADA accessibility requirement. Mr. Gibson also plans to facilitate development of easy ways for non-technical staff to develop and update webpages concentrating on content. Dr. Hine commented on the importance of webpages to non-traditional students. Dr. Augustine commented that approximately 80% of graduate students initiate contact with the University via the University website, and they are looking to navigate easily to appropriate and up-to-date content. Mr. Johnson noted the importance of identifying audiences to be served and tailoring webpages to their diverse needs.

Mr. Gibson distributed a paper copy of the slides he will be using to illustrate his presentation this evening to the joint meeting of the Council on Graduate Studies and the graduate coordinators, "EIU Web Development."

3. New Teacher Survey Results

Dr. Rohn made a presentation about the results of the first year of Illinois Public Colleges Teacher Graduate Assessments. The project sponsors include IBHE, ISBE, the Joyce Foundation, and Illinois' twelve public universities. Statewide, 2003-2004 teacher graduates and their supervisors were included in the survey. Over half of EIU teacher certification graduates have community college course work as part of their undergraduate education. Almost all new teachers statewide (97%) were satisfied with their decision to enter the teaching profession and 96% plan to remain in education. The survey strongly validates a high-quality teacher education program and identifies some areas for further consideration and improvement. He distributed a paper copy of the slides used to illustrate the presentation, "Illinois Public Colleges Teacher Graduate Assessments."

4. Student Credit Hour

Dr. Lord distributed and briefly reviewed, "Student Credit Hours by Term: FY98 – Present" and "Student Credit Hours by College: FY98 – Present."

5. Technology Update

Dr. M. Hoadley noted that instructor station casework has arrived on campus; installation will proceed this week and next. He thanked deans for their help with software for the KeyServer.

6. Off-Agenda Items

- Mr. Johnson inquired about any formal EIU response to the hurricane disaster along the Gulf coast. EIU will expedite accepting and enrolling students displaced by the storm but does not expect too many.
- Mr. Johnson reminded deans about the College of Arts and Humanities New Faculty and Staff Welcome scheduled for 4:00 p.m., Thursday, September 8 at the Tarble Arts Center.
- Dr. Lord observed that headcount enrollment for the 2005 fall semester will be at a record level with student credit hours below those of 1998. A record senior class will begin graduating in record numbers, and recruitment of new students is not expected to replenish those graduating. This will result in additional pressure on an already challenged budget.
- Dr. Lord distributed a copy of the goals he proposed at the Faculty Luncheon on August 31. Reaction has been generally positive, and discussion will continue in various venues.
- Dr. Lord noted that the number of senior seminars for the 2006 spring semester is a third less than last spring. In the face of record senior class enrollments, he encouraged deans to review their senior seminars scheduled to date and to arrange additional sections as needed.

7. Next Meeting

The next Deans Council meeting is set for 9:00 a.m., Tuesday, September 20, 2005, in Booth Library, Room 4440.